What qualifies for your CPD?

SLCC — For Local Council Professionals

CPD Activities	Activity category		CPD Pts	Other information
Formal Learning	Qualifications *May only be claimed once in the year of completion*	ILCA CiLCA Community Governance Other Relevant Qualification	20 20 15 *	*On completion[i]* *On completion[ii]* *Per module* *Contact the PDO[iii]*
	Events / Conferences *Usually 1 CPD pt. per 2 hours training*	National / Practitioners' / LIA Regional Training Seminars CALC One day events CTP training days NALC training days Branch meetings / training Principal Authority Training	5 2.5 2.5 2.5 2.5 1 1	*Number included on booking confirmation*
	In House Training *Usually 1 CPD pt. per 2 hours*	SLCC provides a wide range of relevant training sessions Information at https://www.slcc.co.uk/courses	2.5 1	*For attending face to face* *Per webinar*
	E-Learning *1 CPD pt. per 2 hours training*	All relevant courses i.e. HR/Accounting / H&S	1	*External providers*
Professional Activity	Developing the Sector *Maximum of 6 for any 3-month period of regular work_*	Mentor / Trainer /Advisor Speaker /Presenter at event Articles for The Clerk etc. New training material	6	
	Learning at Work *You can allocate up to 6 points* *Must be learning from a new event/ activity and not regular council work*	New Project / Event/Service/Other that is significantly different from a clerk's normal work. Examples include: - • New electronic newsletter • Complete funding for new activity • Oversee refurb of community hall • Complete the Neighbourhood Plan • Successful appl. for Green Flag • Budget setting workshops for Cllrs	6	
Self-Directed Learning	Reading / Listening to SLCC Podcasts *Maximum 6 CPD pts each year*	• All editions of *The Clerk* /LCR • Books from Booklist • Comm Gov Dissertations • Professional Journals • General Research/ publications • Listening to an SLCC Podcast	3 4 2 2 2 .5	

Your CPD is important and it matters!

As a member of the SLCC taking part in CPD is encouraged. You can opt in at any point from the time you become a member and continue for as long as your membership remains current. However, in addition the Society also has developed a Professional Development Scheme (PDS) to help you achieve the understanding and expertise that are expected of today's local councils' professionals.

You can join the PDS at Student, Principal or Fellow level. CPD is mandatory, and you will need to accumulate 12, 18 or 24 CPD points respectively each year. The number of points will differ depending on the type of activity you complete and you can spread your development across many areas. (*See the table as over.*)

Your CPD record is completed on line by accessing 'Your SLCC' from the SLCC website. You can use this in appraisals, job interviews or wherever you want to illustrate your dedication to developing and maintaining your knowledge and skills.

Frequently Asked Questions

Q: Is there a fee for my CPD?

A: No, the CPD programme is a free membership benefit for all SLCC Members.

Q: How do I record my CPD?

A: Everyone has their own CPD record, accessible from "Your SLCC" on the SLCC website.

Q: What other activities attract CPD points.

A: You can gain CPD Points in many ways – see the table as over.

Q: How many CPD points do I need each year?

A: There is no minimum number – however if you join the Professional Development Scheme then you need 18CPD points each year as a Principal and 24 CPD points as a Fellow.

Q: What are the benefits of joining the Professional Development Scheme?

A: There are a number of benefits including: -

⇒   Members are entitled to use the designated letters 'StSLCC', 'PSLCC' / 'FSLCC' after their name which will be published on the SLCC website during their membership to confirm their status.

⇒   Members will receive a training voucher to use against any SLCC CPD course or training event within the first year of their membership.

⇒   Members can use the designated Student / Principal / Fellow member' logo on their CV and job applications.

⇒   Members will receive a 'Student / Principal / Fellow member' pin badge to wear at events and training.

⇒   Members will receive three Professional Development, news bulletins offering the latest training news, advice on gaining CPD points and support with professional development.

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[i] ILCA Modules also carry individual CPD Points
[ii] CiLCA Modules also carry individual CPD Points
[iii] Professional Development Officer mailto:develop@slcc.co.uk

Your Professional Development Scheme

Join at this conference and receive an additional £10 Training Voucher which you can use towards any SLCC conference / training event.
Simply access 'Your SLCC' and upgrade your membership or see
Lesley Swinbank at the Professional Development Stand who will do it all for you!